



Direção-Geral de Recursos Naturais,  
Segurança e Serviços Marítimos

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**Circular N.º 15**

**Approved: 17-02-2014**

**Pages: 2**

<b>Subject:</b>	<b>Application for exemptions, waivers and equivalents</b>
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## **1. Objective**

The purpose of this circular is to provide guidance and outline the procedure for applying to the Portuguese administration for exemptions, waivers and equivalents for ships registered in the International Shipping Register of Madeira – MAR.

## **2. Introduction**

The Portuguese administration in general grants exemptions, waivers and equivalents as allowed by the international conventions, EU and national legislation.

## **3. Procedure**

Applications shall be made in writing through the Recognised Organisation (RO) issuing the relevant statutory certificate.

Preferably the attached Form nº x should be used for the application, which is self-explanatory and facilitates providing all the necessary data and information.

The RO shall review the application and forward it to the Portuguese administration (fax: xx; email: xx) together with an assessment of the case.

In the assessment the RO shall indicate their support or reservation to any aspect of the application, taking in consideration applicable regulations or guidelines, and, if relevant, any recommendations or conditions that should be considered.

## **4. Notification of decision**

The Portuguese administration will notify the RO and the applicant of its decision and instruct the RO as deemed relevant in the case in question.



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**Form N° 15F**  
(attached to Circular nº 15)

**Approved: 17-02-2014**

**Subject: Application for exemptions, waivers and equivalents**

**NOTES:**

- a) Please complete this application form and submit it through the Recognized Organization to the Portuguese Maritime Administration;
- b) Please enclose copies of relevant certificates and documents.

Name of the vessel:	Ship type:
Gross Tonnage:	IMO number:
Keel laid date:	Recognized Organization:

1. The relevant main certificate for which the exemption is required:
2. Type of voyages as specified in the certificate:
3. Identification of the equipment, system or arrangement and reference to regulation(s) from which exemption is required:
4. Reasons for requesting the exemption, waiver or equivalent:
5. Reference to the provisions in the regulations which allow the exemption to be granted:
6. Actual situation of the ship, conditions or alternative arrangement proposed:
7. Copy of exemption certificate issued by previous flag Administration (this applies in the case the same exemption has been granted by previous flag Administration):
8. Other comments/information:

**Applicant:**

Name:	Company:
Telephone:	Fax:
Email:	Date: